

WIRRAL COUNCIL

COORDINATING POLICY AND PERFORMANCE

COMMITTEE

3 SEPTEMBER 2014

SUBJECT:	CORPORATE PLAN PERFORMANCE MANAGEMENT REPORT
WARD/S AFFECTED:	ALL
REPORT OF:	DIRECTOR OF PUBLIC HEALTH AND HEAD OF POLICY & PERFORMANCE
RESPONSIBLE PORTFOLIO HOLDER:	CLLR ANN MCLACHLAN
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

1.1 The aim of this report (Appendix 1) is to update Members in relation to the current performance of the Council against the delivery of the Corporate Plan (as at 31st July 2014). The report translates the priorities set out in the Corporate Plan into a coherent and measurable set of performance outcome measures and targets. Members are requested to consider the details of the report and highlight any issues.

2.0 BACKGROUND AND KEY ISSUES

2.1 As part of the development of the Corporate Plan, a set of SMART (Specific, Measurable, Achievable, Realistic and Time related) outcome measures have been developed. The senior management team have determined the outcome indicators contained within the report and signed off the following parameters which underpin their on-going performance management:

- 2014/15 Plan
- 2014/15 Plan trajectory
- 2014/15 Performance tolerance levels (determine RAG [Red, Amber, Green] status)
- Head of Service responsible for delivery of target

2.2 Corporate Plan performance is monitored on a monthly basis against the parameters agreed as part of the business planning process (e.g. RAG tolerance levels). Some indicators are only available on a quarterly basis, in line with the availability of data. Heads of Service responsible for the delivery of targets must complete an exception report and delivery plan for all indicators which are under performing (e.g. red RAG rated indicators).

2.3 Monthly Corporate Plan Performance Reports are produced and made available to support corporate challenge via:

- Monthly DMTs
- Monthly Portfolio Lead briefings
- Quarterly Audit, Risk, Governance and Performance meetings
- Quarterly Policy and Performance Committees

3.0 SUMMARY

3.1 The Corporate Plan Performance Report (Appendix 1) sets out performance against 20 outcome measures. Of these there are 2 measures where the outcome metric is under design or due to report at the end of the year. A commentary is provided against these.

3.2 Of the 20 measures that are RAG rated, 15 are rated green, 2 are rated amber and 2 are rated red. The 2 measures rated red have action plans (included as Appendix 2 and 3) which refer to:

- NHS Health Checks – Take up
- Performance appraisals completed

4.0 RELEVANT RISKS

4.1 The performance management framework policy is aligned to the Council's risk management strategy.

5.0 OTHER OPTIONS CONSIDERED

5.1 N/A

6.0 CONSULTATION

6.1 N/A

7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

7.1 N/A

8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

8.1 Financial implications of undertaking the actions to deliver the Corporate Plan will be addressed by Directorates as appropriate.

9.0 LEGAL IMPLICATIONS

9.1 N/A

10.0 EQUALITIES IMPLICATIONS

10.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(c) No because equalities implications relating to the actions set out in the Corporate Plan will be addressed by departments as appropriate, and details set out in individual departmental plans.

The report is for information to Members and there are no direct equalities implications at this stage.

11.0 CARBON REDUCTION IMPLICATIONS

11.1 N/A

12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

12.1 N/A

13.0 RECOMMENDATION/S

13.1 Committee are requested to use the information contained within this report to inform its future work programme.

14.0 REASON/S FOR RECOMMENDATION/S

14.1 To ensure that the report provides elected members with the information required to evaluate the delivery of the Council's Corporate Plan.

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APPENDICES

Appendix 1 – Corporate Plan Performance Report (31st July 2014/15)

Appendix 2 – Exception report/action plan for NHS Health Checks – Take up

Appendix 3 – Exception report/action plan for Performance Appraisals completed

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Policy and Performance Coordinating Committee	3 September 2013
Policy and Performance Coordinating Committee	15 January 2014
Policy and Performance Coordinating Committee	2 July 2014
Policy and Performance Coordinating Committee	3 September 2014